

Application Form for Volunteers for the ECFS Conference

Introduction

Volunteers are needed for the European Cystic Fibrosis Conference (ECFS) in Brussels, June 10th - 13th 2015 and for some of the days leading up to the Conference.

This prestigious international medical and scientific conference will bring together experts on CF from around the world. It will provide an important opportunity for those interested in CF including medical students and those involved in patient groups (including the National Cystic Fibrosis Association) to hear some of the latest developments in CF research and care.

The congress centre in Brussels (SQUARE) will be the venue for the ECFS Conference June 10th-13th 2015. The conference attracts around 2,200 participants and there is a huge amount of work in staging such an event. The Belgian Cystic Fibrosis Association is committed to helping out as much as possible. We will need at least 60 volunteers to help out over the four days of the conference and in the days leading up to the conference. Some of the tasks include helping with:

1. Self-Printing Terminals
2. Conference Material
3. Poster Helpdesk
5. ePosters
6. ePosters / Meet the Experts session
7. Conference Party entrance control
8. Speaker Preview Room
9. Helping to set-up and dismantle the signage
10. General assistance to participants

In return for helping out, volunteers will be able to access some of the conference free of charge (to access conference programme log on to: www.ecfs.eu/brussels2015). T-shirts and meals will be provided on the days people volunteer and for particular tasks there will be training and support as necessary. The National Cystic Fibrosis Association will be working with the conference organisers to co-ordinate volunteers and we need your help. We would particularly encourage volunteers who have an interest in the medical and scientific dimensions of CF.

Please note you can attend the conference sessions on the days you are not acting as a volunteer. Volunteers must be aged 18 or over. Please note that for reasons of cross infection people with CF will not be able to volunteer. The ECFS policy for attendance of individuals with CF to the conference is to discourage attendance as a bug free environment cannot be guaranteed. If a person with CF attends, ECFS does not take any responsibility.

Once you have returned this form to the address below, further detailed information will be sent to you in the run up to the conference. Minimum level of volunteering to allow access to part of the conference is the equivalent of one day. We would request that volunteers would commit as much time as possible to allow for continuity.

Please fill out the form below, save it as a pdf on your computer and send it via email to the Volunteer Coordinator Isa De Herdt (isa@muco.be) until Wednesday 15th April 2015.

Thank you!

Dear Volunteer,
Please fill out this form, save it as a pdf on your computer and send it via email to the Volunteer Coordinator Isa De Herdt (isa@muco.be) until Wednesday 15th April 2015.

Personal Data:

First name: _____ Surname: _____
Address: _____
City: _____ Postal Code: _____
Country: _____ Telephone: _____
E-Mail: _____ Gender: _____ Date of Birth: _____
Profession: _____
English level: good very good Newsletter of the conference:
T-Shirt size: S M L XL yes no

Availability during the Conference:

Volunteers are needed from Monday 8th of June to Saturday 13th of June, but most volunteers are needed for Wednesday 10th, Thursday 11th, and Friday 12th of June. Attendance for the briefing on Tuesday at 16:00 (TBC) is mandatory.

Please indicate your availability as a volunteer for the below shifts:

<u>Monday (9:00 – 17:00) - TBC</u>	<u>Wednesday and Friday (7:00 – 13:15) or (13:00 - 20:00)</u>
<u>Monday (9:00 – 15:30) and Saturday (13:00 – 17:00)</u>	<u>Wednesday and Thursday (13:00 – 20:00)</u>
<u>Monday (9:00 – 15:30) – Wednesday (08:00 - 14:00) – Saturday (13:00 – 17:00)</u>	<u>Wednesday (13:30 – 21:30) – Thursday and Friday (8:00 – 13:15)</u>
<u>Tuesday and Wednesday (7:45 – 13:15)</u>	<u>Wednesday (20:00 – 21:30) – Thursday and Friday (12:00 – 15:00) – Saturday (13:00 – 15:00)</u>
<u>Tuesday (13:00 – 17:00) and Wednesday (7:45 – 13:15)</u>	<u>Wednesday (8:00 – 14:00) Friday (6:30 – 18:00)</u>
<u>Tuesday (8:00 – 14:00) and Wednesday (7:30 – 15:00)</u>	<u>Wednesday (7:30 – 14:15) and Thursday (6:30 – 12:45)</u>
<u>Tuesday (13:00 – 17:00) – Wednesday and Thursday (7:00 – 13:15)</u>	<u>Wednesday (14:00 – 20:45) and Thursday (12:30 – 17:00)</u>
<u>Tuesday – Wednesday – Thursday (7:00 – 13:15)</u>	<u>Thursday and Friday (13:00 – 18:00) – Saturday (8:30 – 14:00)</u>
<u>Wednesday (7:30 – 19:00) or (8:00 – 17:15) or (13:30 – 21:00)</u>	<u>Thursday (6:30 – 8:30 + 13:30 – 15:00) and Friday (6:30 – 8:30 + 13:30 – 15:00)</u>
<u>Wednesday and Thursday (7:45 – 13:15)</u>	<u>Friday night Conference Party at “La Tentation” (20:00 – 00:00)</u>
<u>Wednesday (17:30 – 21:30) and Thursday (8:30 – 18:00)</u>	<u>Friday (7:00 – 13:15) and Saturday (8:30 – 13:00 or 13:00 – 17:00)</u>
<u>Wednesday (13:00 – 19:00) and Thursday (7:00 – 13:00)</u>	<u>Friday (8:30 – 18:00) and Saturday (8:30 – 12:30)</u>
<u>Wednesday (7:30 – 19:00) and Thursday (7:30 – 15:00)</u>	<u>Friday (13:00 – 17:00 or 19:00) and Saturday (8:30 – 13:00 or 13:30)</u>
<u>Wednesday all day (9:00 – 19:00) and Thursday (6:30 – 18:00)</u>	